



COMMUNITY
WAIKATO

"Unearthing the wisdom"
Huraia te whakaaronui

IT Workshop Using Word and Excel

Presented by Stuart Campbell

This workshop is for people who want to know more about the variety of functions Word and Excel offer. It is designed for those who have a general working knowledge of these two programmes and are ready to learn more.

Stuart supports these excellent, easy to follow workshops with a step by step manual you can take away and refer to when you begin to put your newly learned skills to work.

When and where: Wed 18 March 09, Community Waikato 33 Victoria Street, Hamilton from 10am-3pm

Cost: Members of community and voluntary organisations \$35 Others \$80

Book now, places are limited

Refreshments and lunch provided. 😊 See you there

Parking is available \$5.00 for the day in the HCC pay and display carpark to the left of Community Waikato's premises (police station side). Please bring coins with you for this. The free Orbiter bus stops just around the corner



REGISTRATION FORM

To book complete this form and send with your payment

Names of people attending:.....

Organisation:.....

Address:.....

Phone:..... **Email:**.....

Payment enclosed \$.....

PLEASE SEND PAYMENT & REGISTRATION TO: Community Waikato Po Box 391, Hamilton
Any queries please call Sally 8381583 or sally@communitywaikato.org.nz